

**LYTHE PARISH COUNCIL  
MEETING, MONDAY 1 JUNE 2026, COMMENCED AT 18:35, LYTHE VILLAGE HALL**

**Recording of meeting:** None made.  
**Public question time:** None.  
**Present:** Councillors J Braime (Vice Chairman), P Cornforth,  
L Smith (Chairman), I Suckling, J A Clark (Clerk).

ITEM	SUBJECT	ACTION
<b>1.0</b>	<b>Councillor Issues</b>	
1.1	To receive declaration of interest(s) by members.	
1.2	Non-attendance of Councillors <ul style="list-style-type: none"> <li>To receive and note apologies from councillors who are unable to attend the meeting.</li> <li>To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.</li> </ul> Apologies received from Cllrs Hall and Hogarth and the reasons approved by the Council. Apologies received post meeting from Cllr Booth.	To note
<b>2.0</b>	<b>Minutes of meetings</b>	
2.1	To consider the accuracy of the minutes of 11 May 2026 meeting and approve if appropriate. <b>RESOLVED</b> to approve the minutes and obtain the Chairman's signature.	Clerk
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>	
3.1	Police report. Circulated.	Complete
3.2	Planning applications to feedback to Authorities.	
3.2.1	None.	
3.3	Parish items to address*. Updated spreadsheet circulated. <b>RESOLVED</b> to continue to progress and retain on the agenda.	Clerk
3.4	Traffic on East Row bridge. The Clerk reported that she had not yet received details of the requested meeting with Cllr JH, herself and ME and had been advised to contact ME again w/c 8 June. <b>RESOLVED</b> to retain on the agenda.	Clerk
3.5	gov.uk email and website addresses. The Clerk reported that she requested The Computer Centre to transfer data to the new email addresses. As work not completed to date, <b>RESOLVED</b> to progress again.	Clerk
3.6	Replacement bench outside St Oswald's, sponsorship plaque. The Clerk reported that the plaque had not yet been installed. <b>RESOLVED</b> to progress again.	Clerk
3.7	'Off to a Flying Start' training event Cllr BH. The Clerk reported that there were currently no face-to-face events planned by the end of September. <b>RESOLVED</b> that Cllr BH to reconsider whether or not she would be able to attend training via Zoom.	Cllr BH
3.8	Implementation of a Business Continuity Plan, documentation for additional tel banking signatory. The Clerk reported that she had not yet arranged documentation completion with Cllr JH, <b>RESOLVED</b> to complete prior to July meeting.	Clerk/ Cllr JH
3.9	Christmas trees, 2026, further discussion to be held at July 2026 meeting.	Clerk
3.10	IT policy related to LPC email accounts and document deletion. Added to the website.	Complete
3.11	Northern PowerGrid works at Goldsborough and East Barnby, June 2026*. The Clerk reported that she had requested clarification again as to which streetlights would be removed, what they would be replaced with and was awaiting a response. <b>RESOLVED</b> to progress again.	Clerk
3.12	Advertising signage on East Row footbridge pavement and railings. The Clerk reported that a request had been submitted to ME for signage to be removed and relocated to ME land and that she had been advised to contact ME again w/c 8 June. <b>RESOLVED</b> to retain on the agenda.	Clerk
3.13	Draft Service Agreement - Cemeteries and closed churchyards*. Agreement signed and returned to NYC.	Complete
3.14	Abandonment of copper lines by BT August 2026*. Reported that local MP contacted for support and that the person who raised the issue had been advised of this.	Complete
3.15	Planters, Lythe, weeding and tidying up planters on The Common. Cllr JB reported that planters weeded and tidied.	Complete

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3.16	Three benches outside the Pyman Institute, fit for purpose? Reported that the benches were deemed fit for purpose but that they need re-staining. <b>RESOLVED</b> that the Clerk would deliver stain to Cllr IS would re-stain.	Clerk Cllr IS												
<b>4.0</b>	<b>To consider the following planning applications</b>													
4.1	None.													
4.2	To receive the following planning decision, full information on relevant websites.													
4.2.1	None.													
<b>5.0</b>	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>													
<b>5.1</b>	<b>Correspondence requiring decisions</b>													
5.1.1	YLCA													
	<ul style="list-style-type: none"> <li>White Rose Bulletin 15, 22 May 2026*.</li> </ul>	NAR												
5.1.2	NYC, INCLUDING PARISH LIAISON													
	<ul style="list-style-type: none"> <li>Love Your Local Market: Offer from North Yorkshire Council*.</li> </ul>	NAR												
<b>ITEM</b>	<b>SUBJECT</b>													
<b>5.2</b>	<b>Correspondence for information (excluding financial matters included in 7.0)</b>													
5.2.1	NYC, INCLUDING PARISH LIAISON													
	<ul style="list-style-type: none"> <li>Call for Sites has been reopened*.</li> </ul>	NAR												
	<ul style="list-style-type: none"> <li>Parking of motor homes in Scarborough - The North Yorkshire (Prohibition of Waiting and Loading and Provision of Parking) (Various Roads, Scarborough) (Amendment No.85) Order 2026*.</li> </ul>	NAR												
	<ul style="list-style-type: none"> <li>New Parish Website*. NYC were in the process of developing a website for use by parish/town clerks.</li> </ul>	To note												
	<ul style="list-style-type: none"> <li>Welcome to the latest council news from North Yorkshire*.</li> </ul>	NAR												
	YORK AND NORTH YORKSHIRE COMBINED AUTHORITY													
	<ul style="list-style-type: none"> <li>Good citizens helping to combat anti-social behaviour*.</li> </ul>	NAR												
<b>6.0</b>	<b>To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk</b>													
6.1	Grass cut. The Clerk advised that the first cut of 2026 had been requested.	To note												
6.2	Agree beach clean dates. <b>RESOLVED</b> that a monthly clean would take place particularly during summer months. <b>RESOLVED</b> that the first event would be on Saturday 6 June commencing @ 10:30. <b>RESOLVED</b> to devise a poster and also email previous participants with the details.	To note To note Clerk												
6.3	Dangerous parking along Sandsend Road. Whilst this was a police and/or traffic enforcement issue, <b>RESOLVED</b> to email Newholm cum Dunsley Parish Council where the majority of issues had occurred.	Clerk												
<b>7.0</b>	<b>To receive information on financial matters, approve spend and resolve further action on ongoing issues</b>													
7.1	Balance of accounts @ 27/05/26													
7.1.1	<table border="1"> <tr> <td>Savings</td> <td>£11,509.84</td> <td></td> </tr> <tr> <td>Current</td> <td>£0.05</td> <td></td> </tr> </table>	Savings	£11,509.84		Current	£0.05								
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7.2	Money received													
	<table border="1"> <tr> <td></td> <td>£0.00</td> <td></td> </tr> </table>		£0.00											
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7.3	Money paid													
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7.4	Invoices, processed. As above.													
7.5	Invoices for approval:													
7.5.1	<ul style="list-style-type: none"> <li>At agenda publication.</li> </ul>													
	None.													
7.5.2	<ul style="list-style-type: none"> <li>Post agenda publication.</li> </ul>													
7.7	AGAR, 2025/6 publication of required documents. All required documents published.	Complete												

<b>8.0</b>	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>	
8.1	Potential parish projects. As there had been no major projects for some time, <b>RESOLVED</b> to consider what projects, large or small, were needed in the parish. <b>RESOLVED</b> to add to facebook page.	Council Cllr JB
<b>9.0</b>	<b>To confirm the details of the next meeting</b>	
	Confirmed as Monday, 6 July 2026, 18:30, Lythe Village Hall.	
	..... Meeting closed at 19:01.	

\*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: [clerk@lytheparishcouncil.org](mailto:clerk@lytheparishcouncil.org)

<b>Glossary</b>			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service

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